

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

PROCUREMENT DIVISION

320 Hospital Drive Ste. 23

Warrenton, Virginia 20186

Phone: (540) 428-8713

Fax: (540) 347-5753

NOTICE OF CONTRACT RENEWAL

1. DATE: August 15, 2002
2. COMMODITY NAME: Tire Retreading, Mounting/Dismounting, Disposal Service, for School Buses & Pickup Trucks
3. CONTRACT NUMBER: 8-00smc
4. SUPERCEDES: 96-08-22mw
5. CONTRACT PERIOD: September 14, 2002 through September 14, 2003
6. RENEWAL OPTIONS: One (1) One Year Term remaining
7. CONTRACTOR: Merchant's Incorporated (V/N 636116)
9073 Euclid Avenue
Manassas, VA 20110-5390
PH (703) 368-3171 FX (703) 368-4416
8. TERMS: Net 45
9. DELIVERY: As needed: seven (7) day turnaround for retread products, weekly mounting/dismounting service, disposal pickup as needed
F.O.B. FCG&PS locations
10. FOR FURTHER INFORMATION CONTACT: Susan Monaco, CPPB
PH (540) 428-8713
11. NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

By: _____
Susan R. Monaco, CPPB
Senior Buyer, FCG&PS Procurement

INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 428-8720 or 8717.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor’s invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via fax or courier.
5. Renewals: As stated on the face of this notice, one (1) one-year term remains on this contract. The decision as to whether to exercise the renewal option will be made by the contract officer, with input requested from the using departments, approximately sixty days in advance of the expiration date of the current term.
6. Price Adjustments: Changes to the retread portion of the contract pricing will be negotiated only at the time of renewal. All price increases must be approved by the contract officer. Contract users will be sent notification of contract change from the Procurement office as official notification of such changes, if approved.

**CONTRACT #8-00smc, Tire Retreading, Mounting/Dismounting, and Disposal
Service for School Buses and Pickup Trucks**

COMMODITY PRICING INFORMATION

- 1) **Retreading of Tires** as listed below; pricing includes pickup, knockdown/mounting, repair, and delivery as specified in the bid/contract documents:

<u>Tire Size</u>	<u>Retread Unit Price</u>
10R225	\$ 82.53
900R20	\$ 82.53
9R225	\$ 70.00
825R20	\$ 70.00
LT215/85 R16	\$ 67.97
LT245/75 R16	\$ 69.86

Delivery: Seven- (7) day turnaround time on all products picked up for retreading. Current requirements for pickups are one to two pickups per month.

- 2) **Tire Mounting & Dismounting Service** as specified in the bid/contract documents:

<u>Tire Size</u>	<u>Unit Price</u>
Bus Tires only	\$ 8.00

Delivery: Contractor will perform this service on a weekly basis, on a mutually agreed upon day.

- 3) **Disposal of Casing & Owner Tires** as specified in the bid/contract documents:

<u>Tire Size</u>	<u>Unit Price</u>
Car Tires	\$ 1.00
Bus Tires	\$ 3.00
Casings	\$ 5.00

Delivery: Pickup of tires for disposal will be on an as-needed basis as determined by the Contract Administrator.